

**Spinnaker Point Association  
Request for Construction Work Approval**

***Approval by the Spinnaker Board of Directors is required prior to the commencement of any Construction Work.***

Owner: \_\_\_\_\_ Unit: \_\_\_\_\_

Description of Construction Work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Construction Work to be started \_\_\_\_\_

Estimated length of time to complete Construction Work \_\_\_\_\_

**Name of General Contractor or Contractor/s, their contact phone number, contractor's license number and the amount of insurance coverage:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Prior to any construction work to a unit, the owner must submit to the Board of Directors this "Request for Construction Work" form. The Board must approve the work to be performed in advance. The owner is responsible for complying with all relevant building codes, permits\* and inspection requirements and all Spinnaker Rules and Regulations. If the scope of work changes; the request for approval **must** be resubmitted.

No repair, renovation, remodeling, alteration or similar construction work may be performed from November 1<sup>st</sup> through May 15<sup>th</sup> although the Board may approve exceptions in the case of an emergency or other reason deemed sufficient to the Board with consideration for the disturbance involved. No work is to be done at any time of the year prior to 8:00 A.M. or after 5:00 P.M. or on Sundays.

It is the Owner's responsibility to ensure their contractors park in the designated parking spaces in the North parking row or in the owners garage except for loading and unloading supplies and equipment. Owners is responsible for providing their contractor with the Spinnaker Point Association "Contractor Work Rules" which is to be signed and returned to the Board prior to the start of the work.

Board Approval: \_\_\_\_\_ Date: \_\_\_\_\_

***\*Owner is responsible to be sure no work is performed prior to the issuance of appropriate permits, a copy of which is to be forwarded to the Board.***